

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – October 8, 2015

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were: Mr. Ward, Mrs. Knight, Mr. Geiger, Mrs. Taylor, Mr. Parisio
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Janet Perez.

2. AGENDA/MINUTES

- 2.1 Approve the Minutes of the Regular Meeting of September 3, 2015. Mrs. Knight moved, seconded by Mr. Parisio, to approve the minutes of the September 3, 2015 meeting.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0
- 2.2 Approve the Agenda for October 8, 2015. Mr. Ward moved, seconded by Mr. Parisio, to approve the Agenda for October 8, 2015.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0

3. RECOGNITION OF RETIREES

Dr. Geivett shared how hard it is to replace the five people retiring from the District. They provided a total of 138 years of dedicated service and exemplary care and concern for our students. They will all be missed.

- 3.1 Linda Ell – Many spoke of her dedication to WUSD and its students over her 41 years. In addition her knowledge of Aeries/SASI was a tremendous asset to people both inside and outside the district.
- 3.2 Tim Hall – He was considered a “go to” guy for maintenance within the District and provided exemplary service for 20 years. He worked hard to keep our schools safe and did the best with the limited resources available.
- 3.3 John Alves – He was described as someone everybody could depend on during his 29 years of service in the maintenance department. He was always there for whatever was needed and kept the place together. During difficult financial times, he always figured out how to get the job done.
- 3.4 Kim Schmies – Dr. Geivett and the Board spoke of how well she took care of them and always provided what was needed. They thanked her for her 23 years of service to WUSD.
- 3.5 Janet Perez – Over her 25 years of service to WUSD, Mrs. Perez was described as a joy to work with and gave her undivided attention to people. The Board spoke about how most people don’t understand what her job was, but once they found out, they had a great respect for what she did. She will be missed.

4. PUBLIC COMMENTS - None

PRESIDENT GEIGER CALLED A 5 MINUTE RECESS AT 7:31 P.M.

PRESIDENT GEIGER CALLED THE MEETING TO ORDER AT 7:37 P.M.

5. REPORTS

5.1 **Employee Associations (WUTA & CSEA)** – No Reports.

5.2 **Principals**

(MES) Mrs. Brown reported:

- Enrollment is 645 students.
- Mrs. Brown thanked Tim Drury, Dr. Geivett and Steve Permann for organizing the painting at MES.

- At the last staff meeting, they looked into test scores and areas to focus on and improve. There are two specific curriculum areas MES will be focusing on: applying mathematical procedures (doing more with Every Day Math) and using information from text (fiction and non-fiction) with a strategy called CLOSE reading.
- Mrs. Brown thanked the retirees for surrounding her with support as a new administrator.

(WIS) Mr. Sailsbery reported:

- A River Jim Storytelling presentation will be held on Thursday, October 15, 2015 at 7:00 p.m. in the WIS Library.
- Volleyball season is over, and the Girls' Basketball try-outs began this week.
- WIS Spelling Bee was held Thursday, October 8, 2015. The students will compete at the Glenn County Spelling Bee on Thursday, October 22, 2015.
- Thursday, October 15, 2015 will be Wear Pink Day in honor of Breast Cancer Awareness Month. ASB is selling pink bracelets.
- The last week of October is Red Ribbon Week.
- The annual Magazine/Cookie Dough Fundraiser grossed \$21,000; WIS receives 40% (\$8,400).
- 8th Graders and parents are working hard fundraising for end of year activities. Their recent Round Table fundraiser grossed approximately \$2,100.
- All WIS teachers and some classified staff attended the C2tCore Professional Development day on September 21, 2015.
- Bill Shively and Pam Steward will be attending the Next Generation Science Standards State Rollout Symposium on November 2-3, 2015.
- Tim Drury will be attending a Safety Summit on November 2-3, 2015.
- The 8th Grade Graduation Ceremony Requirements have been implemented. An assembly for 7th and 8th graders was held to explain the new requirements. There was also a parent meeting held on October 8, 2015 at 6:00 p.m. to go over the new requirements and information is posted on the WIS website.
- Congratulations to all five retirees.

(WHS) Mr. Humphreys reported:

- Enrollment is about 460 students.
- They are working with Glenn County Office of Education and other trainers to have a math coach come in and work with the math department.
- There are currently 147 students taking part in Plus Period, 22 of which are athletes. The majority of the students are in Plus Period for Math and English.
- Mr. Humphreys attended Leadership Matters on October 7, 2015.
- Homecoming will be on October 30, 2015.
- Mr. Bazan distributed to the Board and the audience a report showing Athletic PLUS Period Totals. He addressed the board on how Plus Period is working for athletes and how coaches have been instructed to motivate students to improve academic achievement.

(WCHS) Dr. Geivett reported:

- Enrollment is 23 students, with 2 more coming next week.

5.3 Associated Student Body President – Lisa Pence reported:

- Homecoming will be October 30, 2015.
- Candidates for Homecoming Royalty are Tori Boschi & Anthony Mendoza, Breanna Calzada & Andrew Medina, Lainie Alves & Victor Jauregui, and Jessica Galvan & Troy Gammon.
- Dress Down Days are Monday-Superhero, Tuesday-Coachella/Hippie, Wednesday-Celebrity/Favorite Movie Character, Thursday-Spirit, and Friday-Class Theme
- Charlie Hershkowitz is the first ever Grand Marshal for the Homecoming Parade.

5.4 Director of Business Services – Mrs. Beymer reported:

- Mrs. Beymer was blessed to have worked with Kim Schmies and Janet Perez. They put their hearts and souls into making Willows Unified a better place for kids.
- Educator Effectiveness – Award for WUSD is \$104,035. The District is putting together an AdHoc committee to develop the required plan to use this funding. The allocation is to be used over the next 3 years to provide professional development for staff members who are in direct contact with students. The District is entitled to take its indirect services fee of 7.02%.
- Mandated Costs – All California schools will be receiving an estimated one-time allocation of \$530 per 2014-15 ADA which amounts to approximately \$726,264. Those school districts with outstanding claims, like WUSD, will consider this as a buy down of what is owed.

- District Reserve Limitations – The push by the California School Board Association to repeal the restrictions on school district reserves failed and is now in law for 2 years. CSBA presented SB799 attempting to modify the restriction to schools with less than 2500 ADA and to exclude basic aid districts (who do not receive state funding as their local property taxes fully fund their districts).
- Spyglass Group LLC – Gridley Unified used this company to evaluate their phone, fax and internet bills to recover overcharges that may have occurred over the years. The company works on a contingency basis, and we are going to move forward with having them evaluate our AT&T bills. They will go back to the inception of our original contracts to see if we can recover any overcharges that may have occurred over the years.
- Google Applications for Educators (GAPE) Summit – Mrs. Beymer attended the summit on September 18-19, 2015 along with several teachers from our district. There were over 500 educators from around the north state. It is unbelievable and limitless as to the kinds of applications that are available to educators.

5.5 Director of State and Federal Programs – Testing Information – Mrs. Hamilton reported:

- Mrs. Hamilton thanked Kim Schmies and Janet Perez for their encouragement and support.
- Mrs. Hamilton reviewed the CAASPP score report.

5.6 Superintendent – Dr. Geivett reported:

- Cal Fire provided one crew to help with painting Murdock Elementary during the October break. They will be sending another crew (possibly 2 crews) during Thanksgiving to finish painting MES and to help with the leveling of ground for the greenhouse at WHS. The cost is \$250/day for 14-15 inmates and a sergeant.

MRS. KNIGHT LEFT THE MEETING AT 8:45 P.M.

- The asphalt work at WIS was partially completed. The parking lot is finished, but the hard court play area still needs to be done. We have contracted with Uptown Sealing/Striping to complete the work within the next couple of weeks.
- SB172 was signed by the Governor, which is the bill that requires school districts to retroactively award diplomas to any students who would have graduated and received a diploma, except for the fact they did not pass the CAHSEE. The awarding of diplomas will go back to the graduates of 2003.

MRS. KNIGHT RETURNED TO THE MEETING AT 8:52 P.M.

The CAHSEE is on hold through 2018. The CAHSEE will need to be revamped in order to be aligned with the new state standards. The Board directed Dr. Geivett to provide the Board with the number of students who will receive their diplomas retroactively.

5.7 Board of Education Members

Mr. Ward – Requested information on the well.

Mrs. Knight – No report.

Mr. Parisio – Attended WHS Back to School Night and thought it was a pretty good crowd. He has received mixed reviews regarding the block scheduling and the PLUS Period from parents, teachers and students.

Mrs. Taylor – No report.

Mr. Geiger – No report.

6. CONSENT CALENDAR

A. GENERAL

1. Accept donation from David McDonald in the amount \$132.00 to go towards the MES Music Program.
2. Accept donation from the Willows Elk's Auxiliary in the amount of \$150.00 to go towards the WHS Interact Club.
3. Accept donation from the Holy Ghost St. Anthony S F D E S in the amount of \$250.00 to go towards the WHS Band.
4. Accept donation from John Chaves in the amount of \$500.00 to go towards the JV Football Away Jerseys.
5. Accept donation from Jeromy & Kelly Geiger in the amount of \$200.00 to go towards the JV Football Away Jerseys.
6. Accept donation from Glenn County Sheriff's Office Association in the amount of \$500.00 to go towards the JV Football Away Jerseys.

- 7. Accept donation from Debby Beymer in the amount of \$50.00 to go towards the WIS Class of 2016.
- 8. Accept donation from Harriet Gomez in the amount of \$50.00 to go towards WIS ASB.
- 9. Accept donation from Tammy Beavers in the amount of \$53.55 to go towards the WIS Class of 2016.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Requests for Students #15-16-15 through #15-16-16 to attend school in the WUSD for the 2015/16 school year.

C. HUMAN RESOURCES

- 1. Approve employment of Sue Borjas, MES Cafeteria Helper I, effective 9/8/15.
- 2. Approve the employment of the following WHS Fall Sports Coaches for the 2015/16 school year:

Hillary Goss	Volunteer Cheer Coach
Tina Reed	Volunteer Cheer Coach
- 3. Approve the updated Classified Substitute List.

D. BUSINESS SERVICES

- 1. Approve budget revision summary.
- 2. Approve warrants from 9/2/15 through 9/23/15.

Mr. Geiger moved, seconded by Mrs. Taylor, to approve the Consent Calendar.

(CONSENT VOTE)

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

ABSENT: None

MOTION PASSED: 5-0

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

- 1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0420	School Based Program Coordination
BP 0440	District Technology Plan
BP 1240	Volunteer Assistance
BP 1250	Visitors/Outsiders
BP 3100	Budget
BP 3550	Food Services/Child Nutrition Program
BP 4030	Nondiscrimination in Employment
BP 4118	Dismissal/Suspension/Disciplinary Action
BP 4121	Temporary/Substitute Personnel
BP 5125	Student Records
BP 5141.4	Child Abuse Prevention and Reporting
BP 5144.1	Suspension and Expulsion/Due Process
BP 6158	Independent Study
BB 9321	Closed Session Purposes and Agendas

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

No action taken – information only.

- 2. **(Information/Possible Action)** Murdock Roofing Project. A great deal of the Murdock project has been completed. There is still more to do.

Mr. Geiger moved, seconded by Mr. Parisio directing the Superintendent to move forward with the formal bid process for the Murdock roof.

AYES: Ward, Knight, Geiger, Taylor & Parisio

NOES: None

ABSENT: None

MOTION PASSED: 5-0

- 3. **(Information)** Williams Uniform Complaints Quarterly Report. (There were no complaints.) No action taken – information only.

B. EDUCATIONAL SERVICES

1. **(Action)** Approve the 2015-16 WUSD Mission, Vision, and Goals. Mr. Geiger moved, seconded by Mrs. Knight to approve the 2015-16 WUSD Mission, Vision, and Goals.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0
2. **(Action)** Approve the PI Year 3 Local Educational Agency Plan – Evidence of Progress (2014-15). Mr. Geiger moved, seconded by Mrs. Knight to approve the PI Year 3 Local Educational Agency Plan – Evidence of Progress (2014-15).
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0

C. HUMAN RESOURCES

1. **(Action)** Approve Job Description for High School Principal, Asst. High School Principal, and K-8 Asst. Principal. Mr. Parisio moved, seconded by Mr. Geiger to approve Job Descriptions for High School Principal, Asst. High School Principal, and K-8 Asst. Principal.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0
2. **(Action)** Approve Resolution #2015-16-02, Week of the School Administrator. Mr. Geiger moved, seconded by Mrs. Taylor, to approve Resolution #2015-16-02. Roll call vote was taken.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #2015-16-03, Adoption of the “Gann Limit”. (Annual Requirement). Mr. Parisio moved, seconded by Mr. Geiger, to approve Resolution #2015-16-03. Roll call vote was taken.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0
2. **(Action)** Approve the Unaudited Actuals Financial Report for the Fiscal Year 2014-15. Mrs. Knight moved, seconded by Mr. Ward to approve the Unaudited Actuals Financial Report for the Fiscal Year 2014-15.
AYES: Ward, Knight, Geiger, Taylor & Parisio
NOES: None
ABSENT: None
MOTION PASSED: 5-0
3. **(Information)** Energy (Solar) Conservation Summary. No action taken – information only.

8. **ANNOUNCEMENTS**

8.1 The next Regular Board Meeting will be held on November 5, 2015, at 7:00 p.m. at the Willows Civic Center.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 9:25 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed Session began at 9:35 p.m.

10.1 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation
(two cases)

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session

At 10:48 p.m. the meeting reconvened to Open Session. President Geiger reported out:

Item 11.1: Update given to the Board by the Superintendent.

12. **ADJOURNMENT**

The meeting adjourned at 10:49 p.m.